



15101 Crown at Lone Oak Rd
Edmond, OK 73013-2258

Thank you for choosing Bluff Creek Dental. Our primary mission is to deliver the best and most comprehensive dental care available. For your convenience, we are pleased to offer you the following payment options to assist you in attaining optimal dental health.

- **PAYMENT IS DUE AT TIME OF SERVICE**
- **FORMS OF PAYMENT:** Cash, Check, Visa, MasterCard and Discover. We will be happy to keep your card on file for convenient payments.
- **DISCOUNTS:** We offer a courtesy adjustment for payment in full when you receive major dental treatment. Our business manager can give you further details.
- **INSURANCE:** As a *courtesy*, we offer to file insurance claims to a patient's primary insurance carrier. Estimated co-pays are due at time of service. Additional insurance claims for secondary insurance carriers may be filed at the discretion of a billing specialist.
- **FAILURE TO PAY:** If it becomes necessary for Bluff Creek Dental to seek legal representation to assist in collecting amounts owed and not paid by the patient, then the patient hereby agrees to be responsible for Dr. Crowley's reasonable and necessary costs and attorney's fees of collection.
- **FINANCING:** No or low interest payment plans with no down payment necessary in most cases are available thru Care Credit.
- **INTEREST CHARGES:** We reserve the right to charge 1.5% interest monthly on accounts with balances over 60 days.
- **CANCELLATIONS:** We have a strict policy regarding the need to cancel or alter a reserved appointment. The office must receive a 48-business hour notice of any changes. If the appointment is on a Monday, we must hear from you no later than noon on Thursday. *** **Any appointment scheduled for 90 minutes or greater will require a deposit equal to 20% of your portion of the scheduled treatment. In the event that the appointment is cancelled within 48 hours of the scheduled appointment time, your deposit is non-refundable. ******

Please be aware that we can not guarantee any estimate and that there may be a balance after insurance pays. Rarely does an insurance company cover 100% of your dental treatment. We will do our best to estimate your deductible and insurance co-payment of your dental plan. However, any remaining balance is your direct responsibility. This includes any non-covered services, yearly deductible and/or co-payments for your particular insurance plan.

To honor time reserved for our patients, a charge of \$50 will be applied for cancelled or missed appointments without 48-hour notice. I understand and agree to the above policy.

Signature of patient or guardian

Date

Disclosures

- Bluff Creek Dental charges a \$25 service charge for returned checks, and will be filed with the District Attorney.
- If you have any questions, please do not hesitate to ask. We are here to help you receive the best dental treatment.